

APPLICATIONS MUST BE SUBMITTED ONLINE

2021 Deans' Summer Research Fellowship Student App

Start of Block: Student and Mentor Information

Q1 Student Information

First Name (1) _____

Last Name (2) _____

Student ID (Should start with 2) (3) _____

Telephone (4) _____

Duke E-Mail (5) _____

Q53 Anticipated Graduation Date:

▼ Select from below (1) ... 5/2024 (7)

Q2 Faculty Mentor Information A letter of recommendation is required from the faculty mentor. Your mentor's letter should address the scholarly value of your research project, their assessment of your preparedness and relevant experience for completing the project, and their commitment to providing oversight and feedback to your project, and assistance with

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resources. Immediately following your application submission, your mentor will receive an email with instructions for submission.

Faculty Mentor First Name (1)

Faculty Mentor Last Name (2)

Faculty Mentor Email (3)



Q48 Faculty Mentor Department

▼ African & African American Studies (1) ... other department... (50)

Q4 *If other department:*

Q34 I agree to waive my right to examine the letter of support.

Yes (1)

No (2)

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Q5 **DSRF Research Project Title:**



Q6 **DSRF Research Proposal Abstract** (single paragraph, no more than 250 words, no references)

Describe your general goals and expected outcome. What do you want to do? Why is it important? What methods will you use? What question(s) will you address?:

Q38 Please check the one disciplinary area that best describes your project :

- Humanities (e.g., Arts & Literature, Languages, Philosophy, History, Religion) (1)
- Social Sciences (e.g., Cultural Anthropology, Political Science, Economics, Sociology, Public Policy, Education, Psychology) (2)
- Life Sciences (e.g. Biology, Biochemistry, Neuroscience, Cell & Molecular Biology, Biomedical Sciences) (3)
- Physical Sciences (e.g., Chemistry, Physics, Earth & Ocean Sciences) (4)
- Quantitative Sciences (e.g., Math, Statistics, Computer Science) (5)
- Interdisciplinary (6)

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Q24 Project Dates (approximate, if specific dates are not known)

Dates must start after spring exams and end before fall classes begin. Date range must not be not shorter than 3 full, 40-hour weeks.

- Start Date (mm/dd/yy) (1) _____
 - End Date (mm/dd/yy) (2) _____
 - Total Number of Weeks: (3)

-

Q50 Will you also be enrolled in summer courses?

Note that your enrollment dates cannot overlap with your project dates.

- Yes (23)
 - No (24)
-

Q12 Location of research project (select all that apply):

Note: On-Campus research is subject to safety restrictions. Click [here](#) for more information.

- On-Campus at Duke (Note: An alternative, remote plan of work and budget must be submitted in addition to your on-campus plan) (1)
 - Remote, Virtual Research Project (2)
-

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Q35 Academic Goals:

Do you expect that this project will contribute to an honors thesis (Graduation with Distinction)?

- Yes (1)
- No (2)
- Not sure (3)

SAMPLE

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Q44 Briefly, please describe any coursework related to your research topic and/or skills you have acquired that add to your qualifications to conduct this research project:

Examples: If you are working with a community, please describe any familiarity with language, culture and customs and other skills which contribute to your qualifications. If you are working in a lab, please describe familiarity with lab protocols and skills.

Q45 Briefly, please describe previous research experience that adds to your qualifications to conduct this research project:

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Q23 DSRF Research Proposal

Please organize your proposal in 4 sections:

1. Background,
2. General Aims/Long Term Objectives
3. Specific Aims/Short Term Objectives, Methods (If you indicated that you will be doing research on-campus, you will be required to submit an alternative research plan for remote, virtual work)
4. References or Literature Review
5. Budget (If you indicated that you will be doing research on-campus, you will be required to submit an alternative research budget for remote, virtual work)

You may cut & paste the text from your application to another program, as long as you are clearly addressing the topics of the four sections listed above. Please avoid Greek letters and special characters.

Q8 1. Background and Context of Research Project (approx 250 words):

(That are the main goals or thematic questions of this research? What are the "big questions" in your discipline? And how does your research add value to inquiries in this field and how does it relate to work that has been done or is being done by other scholars or researchers?)

Display This Question:

If Location of research project (select all that apply): Note: On-Campus research is subject to safe... = On-Campus at Duke (Note: An alternative, remote plan of work and budget must be submitted in addition to your on-campus plan)

Q9

You indicated that you plan to do your research on-campus at Duke. We understand that this is your plan A, but we also need a contingency plan in case of unfavorable pandemic conditions. List your on-campus plan below, and list your alternative remote plan in the next question.

2. Living and Researching On-Campus Specific Description of Research Project (approx 250 words):

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Describe your specific goals for this summer's research and provide details on how you will pursue those goals, (i.e. how you will collect data, what methods of analysis you plan to use and how these efforts will fit within your proposed time frame).

Q56 2. Specific Description of Remote Research Project (approx 250 words):

Describe your specific goals for this summer's research and provide details on how you will pursue those goals, (i.e. how you will collect data, what methods of analysis you plan to use and how these efforts will fit within your proposed time frame).

Q60

Does your research involve animal subjects?

(if yes, please make sure that you or your mentor are in compliance with protocols as established by the Duke Animal Care and Use office.)

Yes (1)

No (2)

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Q13 Does your research involve human subjects in any way, e.g., interviews, on-line surveys, written questionnaires, photography of subjects, or large amounts of data about people?

Note: Research with human subjects must be approved by the Institutional Review Board (IRB).

Click [here](#) for more information.

Yes (1)

No (2)

Display This Question:

*If Does your research involve human subjects in any way, e.g., interviews, on-line surveys, written...
= Yes*

Q13b If your research involves human subjects, please complete the following:

Who will be your subjects? Be specific. (Examples: Children ages 12-16 in a boarding school; Physicians in a maternal health clinic in the X District of Y City.) (1)

Will you be working with a local organization? If yes, please name. (2)

In what form(s) will you collect your data? (Examples: audio recordings, transcripts, photographs, video recordings, field notes, written questionnaires) (3)

What will you be asking your subjects to do? Be specific. (Examples: two one-hour interviews; pre- and post-intervention questionnaires.) (4)

Display This Question:

*If Does your research involve human subjects in any way, e.g., interviews, on-line surveys, written...
= Yes*

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Q51 No DSRF application involving human subjects will be evaluated or approved until the Institutional Review Board has confirmed that the applicant has consulted with their office about their research proposal. My protocol for the [Institutional Review Board](#) (IRB) is:

- I have consulted with the Office of Research Support but have not yet submitted my IRB (1)
- Submitted, approval pending (2)
- Submitted and approved (3)

Display This Question:

If No DSRF application involving human subjects will be evaluated or approved until the Institutiona... = Submitted and approved

Q55 IRB Protocol Details

- Protocol Number: (1) _____
- Protocol Expiration Date (mm/dd/yy): (2) _____

Q32 4. Please cite your references or provide a comprehensive literature review
(following the appropriate format for the primary field in which you are pursuing your research)

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Display This Question:

If Location of research project (select all that apply): Note: On-Campus research is subject to safe... = On-Campus at Duke (Note: An alternative, remote plan of work and budget must be submitted in addition to your on-campus plan)

Q10 DSRF Budget (Researching On-Campus)

For summer 2021, please be mindful of this university-wide restriction on funding: Given the extent of global travel restrictions and the uncertainties around vaccinations, Duke will suspend all outgoing undergraduate Duke-supported travel—both global and domestic—this summer.

Please state your itemized budget keeping in mind that DSRF will not be able to provide any funds to be used towards travel expenses or off-campus housing in keeping with the restriction above.

In addition, note that fellowship funds may not be used to purchase personal equipment or durable items (cameras, computers, clothing, etc.). Please justify any special equipment costs. Each dollar of your total expense must be accounted for.

If you're not sure if one of your expenses fits within the restrictions above, please contact ursoffice@duke.edu BEFORE submitting your application. If you indicated that you will be doing research on campus, you will be required to submit a alternative budget plan for remote, virtual work. Please list your budget for **on-campus** research below.

Total Expense (\$) *Include the full expense of your project, not only the amount requested from the DSRF.* (1) _____

Amount Requested for DSRF (\$) (2) _____

Display This Question:

If Location of research project (select all that apply): Note: On-Campus research is subject to safe... = On-Campus at Duke (Note: An alternative, remote plan of work and budget must be submitted in addition to your on-campus plan)

Q57

Please itemize major items, and provide a brief rationale for your budgeted items:

Note that fellowship funds may not be used to purchase personal equipment or durable items

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(cameras, computers, clothing, etc). Please justify any special equipment costs. Each dollar of your total expense must be accounted for below.

On-Campus Lodging (rate, # days) ONLY on-campus lodging will considered for DSRF funding. (2) _____

Food (daily cost, # days) (3)

Supplies and Equipment (description, cost) (4)

Misc. Expenses (5) _____

Q58 DSRF Budget (Remote, Virtual Research)

For summer 2021, please be mindful of this university-wide restriction on funding: Given the extent of global travel restrictions and the uncertainties around vaccinations, Duke will suspend all outgoing undergraduate Duke-supported travel—both global and domestic—this summer.

Please state your itemized budget keeping in mind that DSRF will not be able to provide any funds to be used towards travel expenses or off-campus housing in keeping with the restriction above.

In addition, note that fellowship funds may not be used to purchase personal equipment or durable items (cameras, computers, clothing, etc.). Please justify any special equipment costs. Each dollar of your total expense must be accounted for.

If you're not sure if one of your expenses fits within the restrictions above, please contact ursoffice@duke.edu BEFORE submitting your application.

Total Expense (\$) *Include the full expense of your project, not only the amount requested from the DSRF.* _____

Amount Requested for DSRF (\$) _____

Q11 Please itemize major items, and provide a brief rationale for your budgeted items:
Note that fellowship funds may not be used to purchase personal equipment or durable items

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(cameras, computers, clothing, etc). Please justify any special equipment costs. Each dollar of your total expense must be accounted for below.

Lodging (Location, rate, # days) ONLY on-campus lodging will considered for DSRF funding. (2) _____

Food (daily cost, # days). (3)

Supplies and Equipment (description, cost) (4)

Misc. Expenses (5) _____

Q30 Please list any other sources of funding you have already applied for, intend to apply for or have received. Duke program administrators communicate and coordinate with each other regularly in order to provide summer funds to as many eligible undergraduates as is possible.

	Source Name	Requested Amount (\$)
Additional Source 1		
Additional Source 2		
Additional Source 3		
Additional Source 4		

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End of Block: Student and Mentor Information

Start of Block: Health, Safety, and Agreements

Q40 Health & Safety Planning For Research Experiences

Your health and safety needs and concerns merit serious consideration in preparation for your summer research experience, as you will be responsible for attending to those needs and concerns. You and your parents/legal guardians will also be required to release the University from liability arising from your engagement in your research experience, including for any failure to attend to these needs.

Due to pandemic conditions, award recipients will be required to read and sign a waiver acknowledging acceptance of Duke University restrictions, policies, and procedures related to COVID-19.

Q15 I acknowledge that, all information submitted in this application is true and correct to the best of my knowledge. If awarded a Deans' Summer Fellowship, I will use the fellowship exclusively for the expenditures generated by the summer research detailed in this application, will report on my expenses and summer research experience in September, and will return any unused funds to Duke University. Since the URS office reserves the right to audit DSRF recipients, I will keep track of my receipts and expenses designated for my summer research. I will also present at a University sponsored undergraduate research event in the following April.

Check this box to confirm you are a Duke University student and that you agree to the terms detailed above. (1)

JS

Q21 If you are awarded a Deans' Summer Research Fellowship, the URS Office will need to obtain your Social Security Number for payroll purposes. With your permission, we can gather this information from your student record. Do you give the URS Office permission to obtain your Social Security Number if you are awarded a DSRF?

Yes (1)

No (2)

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JS

Q47 The URS Office will need your transcript in order to review your application. With your permission, we can gather this information from your student record. Do you give the URS Office permission to obtain your Transcript?

- Yes (1)
- No (2)
-

JS

Q31 *International students Only: Be aware that there can be substantial taxes associated with International students receiving this grant. International students are required to have a Social Security number or Individual Taxpayer Identification Number (ITIN) in order to receive a summer stipend. If you do not already have a SSN or ITIN, you will need to apply for one immediately in order to ensure your stipend. In addition, your stipend may be subject to withholding taxes by the IRS. More information at: <http://undergraduateresearch.duke.edu/programs/information-for-international-students> If you are an international student and awarded a DSRF, do you agree to apply for a SSN or ITIN?

- Yes (1)
- No (2)

End of Block: Health, Safety, and Agreements
