

# Applying for a Social Security Number

Almost every Wednesday at 10am, an International House staff member drives to the local Durham Social Security Office. Please be at International House **by 9:45am** if you need a ride. International House is located at 2022 Campus Drive, at the corner of Anderson Street. This schedule is subject to change in August and January during new student arrival period.

## ELIGIBILITY:

- You must have been in the United States for at least 10 business days
- If you are an F-1 student, you must have an on-campus job
- Unfortunately F-2 dependent visas are NOT allowed to work
- If you are on a J-2 visa, you may apply for a number after receiving work authorization
- If you are an F-1 student with a summer internship or employment after graduation, you can apply for a number up to 30 or less days prior to your job start date

## ITEMS TO BRING:

- F-1 visa holder: I-20,
- J-1 visa holder: DS-2019,
- J-2 visa holder: Work Authorization Card & DS-2019,
- H-1B visa holder: I-797,
- Letter issued by Duke Visa Services to the Social Security Administration
- Your Passport
- Your I-94 card (located inside passport)
- Applications are provided at either International House or the Social Security Office

## LOCATION:

The Social Security Office is located at 3004 Tower Boulevard, on the corner of Pickett Road and Tower Boulevard. The building is located next to the big shining tower, known as the University Tower, that one can see when driving on Highway 15-501. Hours: Monday – Friday, 9am – 4:00pm

## TAKING THE BUS:

Get on the TTA Bus (Triangle Transit Authority) in front of the VA Hospital on Erwin Road. (Bus #400). Tell the driver that you want to get off at the Burger King on Westgate Drive. Walk through the Target Shopping Plaza and out the other side to Tower Boulevard. Walk past the Extended Stay America on your right and the big Tower Building on your left. The Social Security office will be on your left-hand side. Cost: \$2 one way. To return to Duke, just retrace your steps this time taking TTA Bus #405, on Westgate Drive on the Target side.

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